

Critical First Steps

#1 Register for MFYP and find a Mentor

#1 Apply to sit the National Exam and receive your results, which gives you your Midwifery Council Registration

#1 Apply for APC (Midwifery Council)

#1 Apply for CVCheck (Vulnerable Children's Act)

#1 Complete the Maternity Services Agreement Application Pack from the MoH

#1 Update your NZ College Of Midwives (The College) Membership to Graduate Midwife

#2 Consider Voluntary Bonding Scheme

Care & Connections

#1 Understand your practice set up and way of working

#1 Find Your Midwife – create online profile

#1 Be aware of Missed Birth Fund including MFYP and MSR

#1 Be aware of access to other MFYP Funding, including the Midwifery Practice Support Fund (MPS)

#1 Understand whether / what you need to do, to become eligible for Locum Cover

#1 Understand whether / what you need to do, to become eligible for Rural Support – including Relocation and Establishment Grants

#2 Connect / Stay involved with your local region

#2 Obtain and complete access agreement application forms for DHB and Birthing Centres

#2 Register with Regional / National Labs and Scans providers and Radiology

#3 Review Resources / Information / Booklets to share with women

#3 Visit local chemist – who can fill your Practitioner Supply Orders

#3 Register for free access to Ezispeak Language Interpretation Services

#3 Make a home birth kit and prepare work bag with equipment for antenatal and postnatal visits

Business Care

#1 If going to community, ensure that you are eligible and receive the Business Contribution Payment

#1 Review and set up your Business Structure (Sole Trader, Company, Partnership)

#1 Set up myIR Account for income tax and register for GST

#1 Set up a Kiwisaver Account

#1 Set up Business Bank Accounts / Credit Card

#1 Get Xero set-up – including bank feeds

#1 Do a high level \$ projection for the first year including cash flow

#1 Engage with an Accountant or Business Advisor

#2 Review your digital technology requirements (Phone, iPad, Laptop, Pager)

#2 Sign up to IT & Midwifery Equipment Group Insurance Policy

#2 Review and set up Vehicle Insurance Cover

#2 Engage with Claiming / Payments Provider

#2 Set yourself up to utilise Tiaki

#3 Review other Business Insurance Cover (ACC, Income Protection, Mortgage Protection, Life and Critical Trauma)

#3 Keep a vehicle log book - 3 months every 3 years (psngr app)

#3 Checkout Group Incentives and Discounts (coming soon)

Learning

#1 Review and book Workshops and Education Days – using funding from MFYP

#2 Following completion of MFYP, consider further study support (Post Grad and Complex Care)

